



UNITED STATES MARINE CORPS
MARINE CORPS BASE HAWAII
BOX 63002
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IN REPLY REFER TO:
BaseO 1746.21
MWH

JUN 08 2004

Base Order 1746.21

From: Commanding General, Marine Corps Base Hawaii
To: Distribution List

Subj: KAHUNAS RECREATION CENTER/SPORTS BAR AND GRILL CONSTITUTION AND
BY-LAWS

Ref: (a) MCO P1700.27

Encl: (1) Kahunas Recreation Center/Sports Bar and Grill Constitution
(2) Kahunas Recreation Center/Sports Bar and Grill By-Laws

1. Situation. To promulgate the Constitution and By-Laws for the Kahunas Recreation Center/Sports Bar and Grill Enlisted Club, Marine Corps Base Hawaii (MCBH), Kaneohe Bay.

2. Cancellation. BaseO 1746.21

3. Mission. The Constitution and By-Laws of the club are promulgated for information to all patrons. The patron is responsible for the observation and adherence of these By-Laws.

4. Execution

a. Commander's Intent. The club is established under the authorization of the Commandant of the Marine Corps and the Commanding General, MCBH. The club shall operate in accordance with existing regulations, the Constitution and By-Laws, and such direction as issued by proper authority.

b. Concept of Operations. The club and all its facilities operate under the command responsibility of the commanding general through the Assistant Chief of Staff, Marine Corps Community Services (MCCS).

5. Administration and Logistics. The Constitution and By-Laws may be altered and amended by the commanding general or upon legitimate request of the advisory committee through the Director, MCCS. Participants desiring changes in the constitution and By-Laws should seek these changes in writing through their representative and the advisory committee.

6. Command and Signal

a. Signal. This base Order is effective the date signed.

b. Command. This base Order is applicable to MCBH.

R. C. ROTEN
By direction

Copy to: Files
Distribution List A

**Kahuna's Sports Bar and Grill
Enlisted Club
Constitution
Marine Corps Base Hawaii**

ARTICLE I
Designation

Section 1. This activity shall be known as the Kahuna's Sports Bar and Grill Enlisted Club, Marine Corps Base Hawaii (MCBH), Kaneohe Bay, hereinafter referred to as the club.

ARTICLE II
Authorization

Section 1. The club is established under the authorization of the Commandant of the Marine Corps and the Commanding General, MCBH. The club shall operate in accordance with existing regulations, the Constitution and By-Laws, and such direction as issued by proper authority.

ARTICLE III
Purpose

Section 1. The club is established to promote the well-being, morale, camaraderie, and the wholesome use of leisure time for Marines, Sailors and their families. The club provides food, beverages, and entertainment for authorized patrons.

ARTICLE IV
Responsibility

Section 1. The club and all its facilities operate under the command responsibility of the commanding general through the Assistant Chief of Staff (AC/S), Marine Corps Community Services (MCCS).

Section 2. The Constitution and By-Laws, along with other information of importance, will be posted in conspicuous locations in the club for review by the patrons.

ARTICLE V
Status

Section 1. The club, as a Non-Appropriated Fund Instrumentality (NAFI) of the United States Government, shall operate in accordance with the provisions of Chapter 3, MCO P1700.27A.

ARTICLE VI
Nondiscrimination

Section 1. The facilities and services of the club shall not be made available to any group or organization, which practices discrimination on the basis of race, color, sex, creed, marital status or national origin.

ARTICLE VII
Advisory Committee

Section 1. Participants in the advisory committee shall be appointed in writing by the commanding officer of each major supporting command. The advisory committee shall be guided in the performance of their duties by the provisions of MCO P1700.27A.

Section 2. The advisory committee shall consist of a primary and alternate member from each of the following units: HQBn, MCAF, 3d Mar Regt, 1/3, 2/3, 3/3, 1/12, CSSG-3, MALSEK, HMM-165, HMH-366, HMH-463, HMH-363, HMT-301, 3d RadBn, MAG-24, MALS-24, HSL-37, VPU-2, VP-47, VP-9, 21st Dental, CPRW 2, and H&S Bn, MARFORPAC. The Director of the Food and Hospitality Division (MWH), and club manager are non-voting members.

Section 3. Participants of the committee will be assigned for a minimum period of 6 months. Club advisory committees will meet not less than monthly. The advisory committee chairperson will be the senior E-5 participant of the committee.

Section 4. The chairperson shall designate a participant of the committee to act as recorder for the advisory committee. The proceedings of each meeting of the advisory committee will be recorded, signed by the chairperson and the recorder then submitted to the commanding general, via AC/S, MCCS. Minority reports will be attached by reference or enclosure (committee designator).

ARTICLE VIII
Committees

Section 1. The advisory committee shall appoint committees to assist in providing meaningful recommendations through the AC/S, MCCS to the commanding general.

ARTICLE IX
Management

Section 1. The manager of the club shall be assigned in writing by the AC/S, MCCS. The manager will perform duties as prescribed by the, AC/S, MCCS. The executive control and custody of club funds and property, subject to the direction of the Food and Hospitality Director, MCCS, is the responsibility of the manager.

ARTICLE X
Amendments

Section 1. This Constitution and By-Law may be altered and amended by the commanding general or upon legitimate request of the advisory committee through the AC/S, MCCS. Participants desiring changes in the Constitution and By-Laws should seek these changes in writing through their representative and the advisory committee.

ARTICLE XI
Adoption

Section 1. This Constitution and By-Laws shall become effective upon approval of the Commanding General, MCBH.

**Kahuna's Sports Bar and Grill
Enlisted Club
By-Laws
Marine Corps Base Hawaii**

1. General. The By-Laws of the club are promulgated for information to all patrons. The patron is responsible for the observation and adherence of these By-Laws.

2. Advisory Committee. The advisory committee acts in an advisory capacity to the Commanding General, Marine Corps Base Hawaii (MCBH). The advisory committee shall perform the duties designated in reference (a) and, in addition, will:

a. Act upon all matters presented to the committee by the commanding general.

b. Consider and make recommendations, when such requests are presented in writing, from any club patron.

c. Make recommendations to the commanding general regarding suspensions and/or revocations of privileges.

d. Meet once a month. Special meetings may be called by the commanding general, the Assistant Chief of Staff (AC/S), Marine Corps Community Services (MCCS), or the chairperson.

(1) A quorum for the advisory committee will consist of one-half of the advisory board. Units deployed will not be considered when determining a quorum under this rule.

(2) A majority vote shall decide all issues except changes in the Constitution and/or By-Laws, which require a two-thirds vote. Ex Officio participants shall not have voting privileges.

(3) Each unit will have only one vote (i.e., only one shall vote when the primary and alternate from the same unit attend the meeting).

(4) The chairperson will be entitled to a vote in the event of a tie.

e. When a participant of the advisory committee is unable to attend a regular or special meeting, they shall advise the chairperson.

f. Members of the advisory committee shall not receive remuneration, cash goods, or services from the club for any duties performed.

g. The recorder shall take necessary notes during the course of the advisory committee meetings, prepare them in rough draft within two working days after each meeting, and deliver them to the chairperson. Upon receipt, the chairperson will edit the draft within two working days, sign it and submit it to the commanding general via the AC/S, MCCS within two working days from the date signed.

3. Active Membership. Active members will be identified by an Armed Forces Identification Card. Active members may use all club facilities, participate in all club programs and serve as voting members of the advisory committee. Active membership is extended to all active duty military members of the U.S. Armed Forces in pay grades E-5 and below assigned to MCBH, or directly supported by MCBH.

4. Associate Patrons. Associate patrons are extended to:

a. Active duty military members of the U. S. Armed Forces on temporary duty, in transit or unattached/unassigned to MCBH.

b. Adult family members of military personnel who are in a unit deployed or unaccompanied tour status.

c. Members of the U. S. Armed Forces who are on the retired list.

d. Recipients of the Medal of Honor and honorable discharged veterans of the U. S. Armed Forces and their widows/widowers.

e. Members of the U. S. Reserve and National Guard.

f. Other uniformed personnel, including the Coast Guard, National Oceanic and Atmospheric Administration, and the U.S. Public Health Service on active duty or who are on the retired list.

g. Uniformed personnel retired without pay.

h. DoD and other Federal employees of the United States working aboard MCBH. Each civilian employee at or below GS-4/NF-2 may participate as an associate patron and patronize the Enlisted Club. However, a spouse employed at any Federal service grade level whose active duty sponsor rates privileges at either the Officer or SNCO Club may not join the Enlisted Club.

i. Active duty military personnel, of foreign nations, when authorized exchange privileges in the United States or overseas.

j. Uniformed, paid members of the Red Cross assigned to MCBH.

5. Honorary Patronage. Honorary patrons are extended the same privileges and services as an associate patron. Honorary patrons may be extended to:

a. Unmarried widows/widowers of military personnel who died while active duty or while retired from any of the Armed Services. Membership will be in the club to which the deceased would have belonged at the time of death.

b. Family members of military personnel of the Armed Services of the United States being held as prisoners of war or who are missing in action that are E-5 and below.

c. Individuals who have distinguished themselves in direct association with the Marine Corps as determined by the commanding general.

d. Persons eligible for active or associate membership will not be granted honorary membership.

6. Extension of Privileges

a. Family members of active, associate, and honorary members will be afforded the same patron privileges as their sponsors.

b. Reciprocal patron privileges will be extended to family members of Marine Corps Personnel who are in a unit deployment or unaccompanied status.

c. Reciprocal patron privileges will be extended to active, associate, and honorary patrons of other clubs/open messes and their family members.

d. Family members (E-5 and below, 18 and over) may utilize club facilities as a bona fide guest of an authorized patron. Authorized patrons assume full responsibility for the guest.

e. Civilian personnel working aboard MCBH, whether temporary or permanent, may utilize the club facilities, Monday through Friday during lunch only.

f. Personnel in pay grades of E-6 and above who are married to active patrons of the club, and accompanied by their spouse, may not utilize club facilities.

7. Termination or Suspension of Membership and Privileges

a. Privileges will be terminated by action of the commanding general as a result of misconduct by the patron, their family members or guests, indebtedness to MCCS, and as a result of a pending investigation.

b. Suspension of privileges may be authorized by the:

(1) Commanding General, MCBH.

(2) AC/S, MCCS.

(3) Manager, period of 24 hours.

8. Conduct. Patrons are required to observe and uphold the standards of conduct and dignity expected of Marines and Sailors.

a. Any incident or inappropriate activity, including infractions of rules or conduct of a discourteous or disrespectful nature, that occurs on the club premises shall be justification for the offender(s) to be asked to leave the club.

b. Gross or repeated infractions and failure to leave when requested will be referred to the manager for appropriate action. Such referrals, and the names of all witnesses will be in writing and contain the facts and circumstances surrounding the incident or offense. Pending disposition of the case, the individual's club privileges will be temporarily suspended by management.

c. The manager is vested with the authority at his/her own discretion to deny the use of any and all of the facilities or services of the club to any patron who is charged with improper conduct. The manager is authorized to demand that any person whose conduct has become offensive or obnoxious to other members or patrons or contrary to good order and discipline to vacate the premises of the club. The manager will call upon the Base Command Duty Officer, MCBH, if necessary, to enforce his/her demand.

d. Managers are charged with the responsibility to caution employees that care shall be taken in regard to dispensing of alcoholic beverages. Alcoholic beverages will not be served to anyone who is or appears to be intoxicated.

e. At no time will patrons admonish employees. Unacceptable service or dereliction on the part of club employees should be brought to the attention of the manager on duty.

f. Property of the club broken or damaged through gross or willful negligence, or in the case of intentional acts to damage or destroy property by a patron must be paid for by the patron. The amount to be charged will be based upon replacement cost.

g. Patrons engaged in civilian enterprises will not be allowed to solicit business within the club. Poster and other methods of commercial advertising will not be posted in the club.

h. Alcoholic beverages and food may not be brought into the club. In accordance with current directives, and state liquor laws, alcohol may not be given, sold, bartered, or donated to minors. Minors will not be permitted in the club in any area where alcohol is served except when accompanied by an eligible adult patron, and the minor is

an individual 18-20 years of age. Active duty personnel, regardless of age, may enter areas where alcoholic beverages are sold, but must be 21 years of age or older to consume alcoholic beverages.

i. Gambling in the club is prohibited.

9. Dress in the club

a. All patrons of the club are to use discretion concerning their appearance and attire within the club at all times.

b. The uniform of the day or appropriate civilian attire will be worn in the club at all times, with the following exceptions:

(1) The utility uniform, flight suit, coveralls and cook uniform may be worn anywhere in the club until 1800.

(2) Wearing hats (men and women) and apparel for special events shall be announced and approved prior to the event. (i.e. cowboy style hats worn during Country nights and football logo hats during NFL games)

c. When wearing civilian clothing, the same standards of neatness and cleanliness will be observed as are required for the wearing of the uniform, set forth in base Order 1020.5A.

d. Bermuda and walking-type shorts are permitted at any time provided they have at least two pockets.

e. Sandals and Hawaiian-style footwear, other than rubber-type shower shoes, are permitted at anytime.

f. Patrons will not wear the following attire in the club area:

(1) Soiled and unserviceable work overalls or coveralls (except those made for dress).

(2) Long or short frayed cutoffs.

(3) Undershirts.

(4) Sleeveless shirts for men.

(5) Swimsuits.

(6) Shooting Jackets.

(7) Any other garments deemed inappropriate by the club manager.

g. At no time are bare feet permitted in the club.

h. All active, associate, and honorary patrons are responsible for family members and guest's conformance to the above rules.

10. Private Parties and Catering. Private parties and catering services are available through the club. Arrangements shall be made with the club manager.

11. Group Meetings and Social Functions. This club will not be used for meeting of civic groups or other associations unless the group is comprised of 51 percent or more authorized club patrons as prescribed in these By-Laws. Exceptions to this policy are stated in the reference.

12. Hours of Operation. Hours of operation shall be posted within the club.

13. Miscellaneous

a. Reasonable precautions will be made to prevent theft or loss of personal items from the club. However, the club assumes no responsibility for loss of personal items.

b. Personal items found within the club will be secured by the manager, and if not claimed for within 30 days, will be disposed of in accordance with Marine Corps regulations.

c. Children under the age of 18 years will be permitted in the club when accompanied by an authorized adult until 2200. Children must conform to accepted standards of dress and conduct. In no case shall minors be served alcoholic beverages or allowed in bar lounge areas, during bar operating hours.

d. Dogs and other pets will not be permitted in the club.

e. Suggestions for improvement of food, service, or facilities will be registered with the advisory committee, manager, or AC/S, M CCS. Complaints will be submitted in writing to the manager, or Director, Business Operations, M CCS.

f. Entertainment programs will be scheduled on a monthly basis.